

Rutland Belle – Information for Risk Assessment

School Visits: the Captain comes ashore to welcome school groups personally and to give an introductory address on boarding procedures, & personal behavior and conduct .
It is expected that pupils will be accompanied by an adequate ratio of supervisory staff or adults and that the children will not run, push, shout, or stand when on the upper deck. If the group is to be divided between upper and lower decks so that all have an opportunity to experience being on the upper deck, there will be a pre-arranged ‘controlled changeover procedure’. At the halfway point of the cruise, the Captain will make an announcement and the vessel will reduce speed. Crew & School Staff will be positioned at strategic points and a safe and controlled changeover will be undertaken. All passengers must be re-seated before cruising continues.

Hazard	Description		Mitigation	
Slips Trips Falls	Access	Queuing or Waiting to Board Rutland Belle	Waiting area on shore beside the ticket office	Passengers must wait on shore until the boat is docked & securely moored and they have been greeted and instructed to board by the attending uniformed crew.
		Jetty	Jetty has ramps and handrails. Bridging plate between jetty and boat so no gap to breach.	Passengers are advised to have suitable, clean, footwear. No muddy shoes. No wellington boots. No flip-flop sandals.
		The boat	Three household-type steps with handrails lead down inside. Further steps with hand rails lead to the outer, upper deck.	Sensible footwear as above. General care on stairs. No pushing or jostling.
		Boarding & Disembarkation		Standard operating procedure: uniformed crew to be positioned at boarding point to welcome passengers & assist them safely aboard.
	Passenger Areas	Two lower, enclosed, all-weather saloons	Seating for up to 70 persons	Passengers are advised to keep heads & limbs within vessel at all times and must remain seated when on the upper deck and the boat is in motion.
		One outer-upper deck with side-rails	Seating for up to 40 persons	
				Passengers must remain seated whilst the boat is manoeuvring away from or onto the jetty.
Man- Overboard	In the event of anyone falling into the water		Captain will stop the boat immediately; commence recovery procedure, deploy recovery equipment and return that person to shore facilities / first aid station.	
Fire or Other Emergency	Fire Fighting and Life Saving Apparatus on Board		In the event of Fire or Emergency, passengers should remain calm, stay where they are and follow the instructions of the crew, who will implement the appropriate safety management procedure & summon assistance of Emergency Services.	